Subject: RE: checks

From: Miki Payne < Miki@hbdrollinger.com>

Date: 08/23/2016 03:26 PM

To: "Robert E. Smith" <resmith@earthlink.net>, Donald Duckworth

<duckworth.donald@gmail.com>

Provided Don approves, yes sir.

Miki Payne Operations Manager



8929 S. Sepulveda Blvd.

Suite 130

Los Angeles, CA 90045 (310) 417-8048 Ext. 15

From: Robert E. Smith [mailto:resmith@earthlink.net]

Sent: Tuesday, August 23, 2016 3:11 PM

To: Miki Payne; Donald Duckworth

Subject: Re: checks

I'm assuming this check would be from SWFM account.

Bob

----Original Message----

From: Miki Payne

Sent: Aug 23, 2016 3:08 PM

To: Donald Duckworth, "Bob Smith (resmith@earthlink.net)"

Subject: checks

Hey Guys,

A heads up...Cynthia will be sending an invoice for August (should send tonight) for \$2400.00. Don, since you are out of town for a couple of weeks I was wondering if you would be willing to authorize bob to cut a check today, so you and I can sign it tomorrow?

Also, Cynthia has asked me to mail the City Permit Check (#2) tomorrow after we sign it. Bob, please help me to remember to do that.

Thank you.

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Miki

□ dro with extension

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